Saving a View of my Plan as a Picture

Reference Number: **KB-00347** Last Modified: **July 19, 2021**

QUESTION

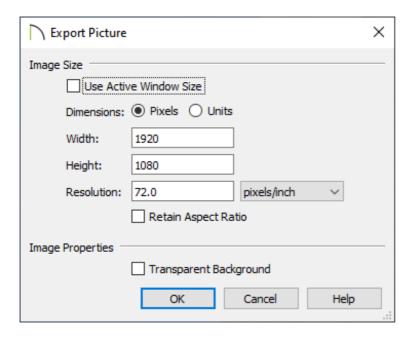
How do I save a 2D or 3D view of my plan as a picture, or image file, such as a .bmp, .jpg or .png?

ANSWER

In Chief Architect, any view can be exported out of the program and saved as a picture file using the Export Picture tool.

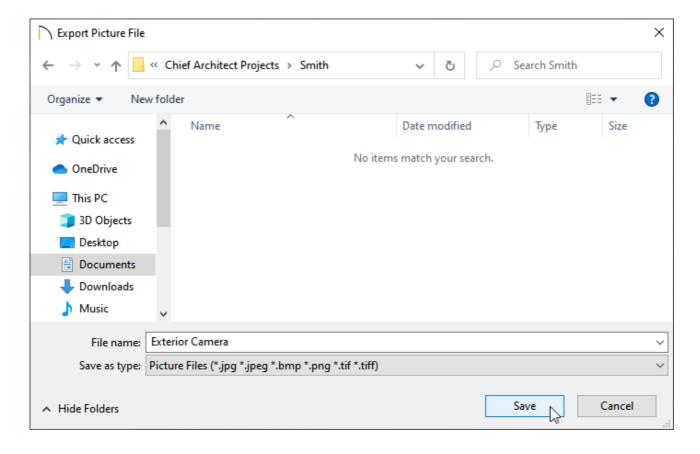
To export a picture

- 1. **Open** the Chief Architect plan in which you would like to save a view as a picture, then open the desired view.
- 2. With the desired view active, select **File> Export> Export Picture (BMP,JPG,PNG)** from the menu.
- 3. Specify your desired properties in the **Export Picture** dialog, then click **OK**.



The settings in this dialog are retained between program sessions. To learn more about each setting, please select the Help button to open your program's documentation.

4. In the **Export Picture File** dialog that opens next:



 Browse to the location on your computer where you would like to save your picture.

- Choose an appropriate **File name**, as well as the desired file format using the
 Save as type drop-down menu.
- Click **Save** to save your picture as specified.

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